

GUIDELINES FOR DOORMEN

VISITS BY SIGNIFICANT CAREGIVERS DURING COVID-19

Update: May 20, 2020

Amid the COVID-19 pandemic, the Ministère de la Santé et des Services sociaux has decided to allow significant caregivers access to intermediate resources (IRs), family-type resources (FTRs), and private seniors' residences (PSRs). When a significant caregiver arrives at the residence, it is your responsibility to have on hand:

- The log of caregivers authorized to visit the IR, RTF or PSR;
- Alcohol-based hand sanitizer for hand hygiene;
- Procedure masks or other personal protective equipment, as per instructions from the person in charge of visits;
- A laundry hamper;
- A garbage can.

When the significant caregiver arrives, you are responsible for:

- Checking the log of authorized visitors;
- Having the significant caregiver wash their hands with alcohol-based hand sanitizer;
- Having the significant caregiver sign the visitors' log and noting their entry time;
- Making sure the significant caregiver does not bring any clothing or items with them (purse, lunch bag or documents) that they will need to take home after their visit;
- Giving the significant caregiver two (2) procedure masks if the visit will last longer than four (4) hours. For visits of less than four (4) hours, give only one procedure mask;
- Having the caregiver put on the mask as directed and correcting their technique, as needed;
- Informing the caregiver that the mask must be worn at all times and changed after four (4) hours or if soiled;
- Make security reminders so that the significant caregiver :
 - Goes straight to the room or the apartment of the resident, following the authorized path;
 - Goes only in the authorized areas;
 - Always keeps at least two meters away from other people in the residence, including the staff, residents or other significant caregivers;
 - Washes his hands before entering the room or the apartment and when leaving;
 - Walks straight to the exit after the visit.
- Letting the person in charge of caregivers know that the caregiver has arrived (the person in charge will supervise the caregiver throughout their visit);
- Informing the residence director immediately of any problem related to a significant caregiver's visit.

When the significant caregiver leaves, you are responsible for:

- Making sure the significant caregiver walks straight to the exit;
- Making sure the significant caregiver always keeps at least two meters away from other people;
- Having the significant caregiver sign the visitors' log and noting their exit time;

- Making sure the significant caregiver removes and discards their procedure mask before leaving the residence;
- Having the significant caregiver wash their hands with alcohol-based hand sanitizer.

Name of person in charge: _____

Telephone no.: _____

Notre mission

Maintenir, améliorer et restaurer la santé et le bien-être de la population québécoise en rendant accessible un ensemble de services de santé et de services sociaux intégrés et de qualité, contribuant ainsi au développement social et économique du Québec.

Notre vision

Des soins de santé et des services accessibles et efficaces qui s'adaptent aux besoins des Québécois.

Nos ambitions

Le CISSS de la Montérégie-Ouest réalise ses ambitions en osant innover dans ses façons de faire et ainsi il se démarque et rayonne par:

- L'excellence de son offre de soins et services intégrés de proximité axée sur l'interdisciplinarité, l'accessibilité et l'adaptation aux besoins de sa population;
- Son courage à questionner et à améliorer ses pratiques professionnelles, cliniques et de gestion;
- La reconnaissance de la contribution de son personnel et la mise en place de pratiques de gestion humaines;
- La force de ses liens avec ses partenaires.

Nos valeurs

Nos actions sont guidées par cinq valeurs, interdépendantes et en équilibre: bienveillance, collaboration, engagement, audace et cohérence.